



VetsWork Sponsor Mid-Term Evaluation of Member

Member's Name: _____ Member's Signature: _____

Sponsor's Name: _____ Sponsor's signature: _____

Sponsoring Organization: _____ Date: _____

Please complete the following form for each member serving at your site. Once you have completed the sponsor section of the form, please meet with the member to discuss the evaluation and set goals for the future. Document those future goals in the final section of this form. Members will return the completed forms to the Mt. Adams Institute.

PERFORMANCE ACCOMPLISHMENTS	Exceeds Expectations	Meets Expectations	Requires Improvement
Reports to service site punctually and prepared			
Achieves project goals in an effective manner			
Works independently and is self motivated			
Takes initiative when appropriate and exhibits creative thinking			
Utilizes good judgment and takes project safety precautions			
Seeks out and utilizes learning opportunities			

1) What are some of the member's major accomplishments in achieving project goals?

2) What special skills has the member demonstrated in this position?

3) In which areas would you like to see the member invest more time and resources?

SKILLS, PROFESSIONALISM & COMMUNICATION	Exceeds Expectations	Meets Expectations	Requires Improvement
Communicates professionally with coworkers			
Effectively leads and communicates with program constituents (e.g. students, community members)			
Accepts feedback appropriately and uses it constructively			
Projects a positive attitude about community service and identifies as a MAI AmeriCorps Member			
Seeks out collaborative community projects			

1) What are the member's strengths in relations with co-workers, community members and program constituents?

2) In which areas would you like to see the member invest more time and resources?

For Sponsors and Members to Complete Together

1) What are your new goals for this placement based on your experience so far? Please describe your plan for taking action towards these goals and for measuring your success.