



## VetsWork Sponsor Final Evaluation of Member

**Member's Name:** \_\_\_\_\_ **Member's Signature:** \_\_\_\_\_

**Sponsor's Name:** \_\_\_\_\_ **Sponsor's signature:** \_\_\_\_\_

**Sponsoring Organization:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please complete the following form for each member serving at your site. Once you have completed the sponsor section of the form, please meet with the member to discuss the evaluation and set goals for the future. Document those future goals in the final section of this form. Members will return the completed forms to the Mt. Adams Institute.

PERFORMANCE ACCOMPLISHMENTS	Exceeds Expectations	Meets Expectations	Requires Improvement
Reported to service site punctually and prepared			
Achieved project goals in an effective manner			
Worked independently and was self motivated			
Took initiative when appropriate and exhibited creative thinking			
Utilized good judgment and took project safety precautions			
Sought out and utilized learning opportunities			
Communicated professionally with coworkers			
Accepted feedback appropriately and used it constructively			
Projected a positive attitude about community service and identified as a MAI AmeriCorps Member			

1) What are the member's strengths in relations with co-workers, community members and program constituents?

2) What are some of the member's major accomplishments in achieving project goals?

3) What special skills has the member demonstrated in this position?